



MINUTES of the Council Meeting held on Wednesday 11th January 2023 commencing at 7.00pm in the Committee Room of the Festival Hall, Caistor Road, Market Rasen.

Present: Councillor S. Bunney (Chairman/WLDC/LCC), Councillor M. Lakin - Whitworth (Vice-Chairman), Councillor K. Bridger, Councillor F. Easters, Councillor N. Taylor, Councillor C Turner, Councillor J. Pilley, Councillor M. Hassan, Councillor A. Gray, Councillor A. Madhavan and Councillor A. Dale

In attendance:

Lucy Waller – Town Clerk and Responsible Financial Officer
A representative of the Rasen Mail

The Meeting opened at 19:00

1. To NOTE apologies for absence and to RESOLVE to approve the reasons for absence.

Apologies were noted from Councillor J. Smith.

It was RESOLVED to accept the reasons for absence. Apologies were also noted from Councillor J. McNeill of West Lindsey District Council.

2. Public Participation

Matters raised:

- Concerns regarding crime and police response.
- Non replacement of CCTV camera on John Street
- Difficulties sourcing defibrillator pads due to supply chain issues.
- The closing of a local business and thanks for their extensive support.

It was highlighted that the Mayor would invite Inspector Head to attend either a public meeting to discuss policing and crime concerns. Also, the Mayor would in conjunction with the Rotary, write an open letter appearing in the Rasen Mail to thank the local business concerned for their support with local community projects.

Action points: Clerk to contact West Lindsey District Council regarding CCTV, SB to contact Police and write open letter.

3. To RECEIVE any declarations of interest in accordance with the requirements of the localism Act 2011 and to consider any applications for dispensations in relation to Disclosable Pecuniary Interests.

None

4. To RESOLVE to approve the draft minutes of the last meeting, held on December the 14th, 2022.

It was RESOLVED to approve the draft minutes of the last meeting, held on December the 14th, 2022 as a correct record subject to the rectification of a minor typographical error.

5. To NOTE any update on Action Points

Members noted the report.

6. To RECEIVE any report of the District & County Councillor.

Members noted a written & verbal report from Councillor Bunney matters of note included:

- Lincolnshire County Council Budget
- Lincolnshire bus Services
- Pavements
- Local elections
- Highways issues
- Flooding
- Emergency Plan
- Environment group planting of trees

7. To NOTE the Clerk's report.

Members noted the Clerk's report.

8. To RESOLVE the budget for the financial year 2023/2024.

It was RESOLVED to set the budget for 2023/2024 as detailed in APPENDIX A of these minutes.

9. To RESOLVE the precept request for the financial year 2023/2024.

It was RESOLVED to request a precept of £163,174

(The precept upon the charging authority form was duly signed by the Chairman and Councillors Turner & Pilley and countersigned by the Clerk.)

10. To RESOLVE to approve the precept analysis statement for inclusion in the Council Tax booklet.

It was RESOLVED to approve the precept analysis statement for inclusion in the Council Tax booklet.

11. Accounts for payment:

•To RESOLVE to approve the accounts for payment.

The below accounts for payment were authorised / noted as appropriate.

Market Rasen Town Council Accounts for payment January 2023						
Ref	Payee	Description	F/Hall £	General £	VAT £	Total £
pre-authorised automated payments since the last meeting - To note						
DD	WLDC	Refuse & Recycling	£62.83			£62.83
DD	WLDC	Non Domestic rates MP		£56.00		£56.00
DD	WLDC	Non Domestic rates FH	£549.00			£549.00
DD	WLDC	Non Domestic rates Office		£279.00		£279.00
DD	WLDC	Non Domestic rates OPS		£134.00		£134.00
DD	Total	Electricity OPS		£58.28	£2.92	£61.20
DD	Total	Electricity FH	£283.47		£56.70	£340.17
DD	Total	Electricity MP		£10.75	£0.54	£11.29
DD	Total	Electricity Office		£96.98	£4.85	£101.83
DD	Now Pensions	Employer service Charge		£12.50	£2.50	£15.00
DD	Now Pensions	Employer / Employee contributions		£873.16		£873.16
DD	SSE	Gas FH	£532.25		£106.45	£638.70
DD	SSE	Gas OPS		£556.07	£111.21	£667.28
DD	EE	Mobile Phones		£164.87	£32.97	£197.84
DD	Lloyds bank	battery £19.79,badges £48.60,Monthly fee £3				£71.39
DD	Wave	water OPS		£114.99		£114.99
DD	WLDC	Annual parking permit 2/4 payment		£18.23	£3.65	£21.88
DD	BT	Telephone/ Broadband		£57.51	£11.50	£69.01
Sub totals			£1,427.55	£2,432.34	£333.29	£4,264.57
Festival Hall deposit/bar refunds paid since last meeting						
FH6	Return of deposits	1 x Bar@ £75.00				£75.00
Sub total						£75.00

January 2023 Payments for authorisation (Authorised for electronic payment where required)						
UTB350	Stance security	Marketplace closure security Christmas		£114.08	£22.82	£136.90
UTB351	Nicholsons	Payroll fees		£55.00	£11.00	£66.00
UTB352	Microshade	Citrix hosting		£85.50	£17.10	£102.60
UTB353	PD Electrical	Installation of Christmas lights MP		£280.00		£280.00
UTB354	Pestcotek	Mole contract		£120.00	£20.00	£120.00
UTB355	Rialtas	Making tax digital annual fee		£128.55	£25.71	£154.26
UTB356	Sparkle	Office cleaning contract		£100.00		£100.00
UTB357	Lincs heating	Emergency works to FH Boiler inc replacement timer/thermostat & NYE call out	£310.00		£62.00	£372.00
UTB358	Lincoln Web Design	software/support/ IT leases		£346.00		£346.00
UTB359	Payroll	December salaries		£6,145.83		£6,145.83
UTB360	HMRC	PAYE/ NI etc		£1,787.19		£1,787.19
Sub totals			£310.00	£9,048.07	£158.63	£9,610.78
	Payment Totals		£1,737.55	£11,480.41	£491.92	£13,950.35
Town Partnership Expenses - to be paid by MRTC as administrators (Please note due to current banking constraints these are paid from MRTC Funds which are then refunded by bank transfer)						
TP106	S.Bunney	expenses refund community Christmas meal		£115.89		
Total				£115.89		

12. To CONSIDER a review of the use of Council Properties.

This item was moved to the confidential session for discussion after item 17.

13. To CONSIDER any action in relation to correspondence regarding pigeon waste on Queen Street.

It was noted that Councillor Bunney was in discussions with West Lindsey District Council regarding additional street cleaning services and that businesses would be encouraged to work together to solve the issue.

14. To CONSIDER events for 2023.

Members noted the below provisional event details:

Feb 21	Tues	Pancake Racing
March 11/12	Sat Sun	Town and River Clear Up
March 18	Sat	Indoor Occasional Market
Apr 7/8/9	Fri/Sat	Good Friday Service and Occasional Market
May 4	Thurs.	Local Election Day
May 6/7/8		Coronation Weekend – Craft/Art Display – Family Fun Event at Rase Park
May 20	Sat	Occasional Market
June 3rd	Sat	Lions Gardeners' Market and Craft Fair
June 17/18	Sat/Sun	Wellbeing/Leisure and Sports Event
July 1st	Sat	Environmental Event
July 9	Sun	Community Race Day
July 15	Sat	Occasional Market
Aug 12/19/26	Sat	Uniform Swap – Auction Shed
Aug 22?	Tue	Trinity Arts on Tour – Jemima Puddle duck – Sports Centre
Sept 16	Sat	Occasional Market
Oct 28th	Sat	Inside Market
Dec 2 or 8	Sat	Christmas Market Weekend

(20:10 Councillor A. Madhavan left the meeting)

15. Any items for the next agenda.

Updates on policing and pigeons

16. Risk Management.

It was requested that signs be placed at DeAston Field warning not to enter standing surface flood water as this may be deeper than it appears.

Action: Maintenance Operative to place signs.

It was highlighted that due to the current economic climate there was a heightened risk of overspending on the budget and that this will, as usual, be closely monitored by the finance committee.

17. To RESOLVE that under the public bodies (admission to meetings) act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

The above RESOLUTION was passed.

The public and press left the meeting at this stage and the audio-visual recording was stopped.

12. To CONSIDER a review of the use of Council Properties.

Following discussion of current council owned and leases it was requested that further information be brought to the Finance Committee for Consideration.

The Meeting closed at 20.37

Appendix A

Budget 2023/ 2024

		Approved Budget 2023- 2024
	<u>Expenditure:</u>	
4000	Salaries	£80,654.00
4001	PAYE / NI/Pension etc	26,907.00
4020	Training	600.00
4025	Staff expenses / mileage	470.00
4027	Play Park Eqpt	3,500.00
4550	PWLB marketplace	5,895.00
4030	Rates	9,600.00
4031	Water	1,970.00
4032	Electricity	8,019.00
4033	Gas	7,858.00
4040	Telephone	2,952.00
4041	Postage	70.00
4042	Stationery	450.00
4043	Advertising	0.00
4044	Printing	918.00
4045	Subscriptions/Membership	1,415.00
4046	Insurance	5,421.00
4050	IT Equipment	1,800.00
4051	Software & Support	5,957.00
4059/4402	Premises Licence	180.00
	Legal & Professional (including accountancy)	
4060		1,700.00
4061	Audit	1,500.00
4062	Bank Charges	108.00
4100	Grounds Maintenance	6,500.00
	General Maintenance (including equipment maintenance &service)	
4101		14,000.00
4106	Security Alarms	1,430.00
1300	Cleaning Contracts	1,300.00
4108	Cleaning Materials	1,000.00

	INCOME:	
1000	OPS Rent	20000
1050	Utilities Recharge	1700
1070	Mayor's Charity Income	0
1071	Civic Income	0
1080	Grants Received	0
1081	Donations Received	0
1200	Festival Hall Income	25000
1221	Market Pitch Rents	1100
1228	Bar Takings	1000
1231	Income from Events	0
1240	Performing Rights	200
1902	Photocopying	0
1800	Other Income	0
1870	Interest Received	1000
	TOTAL INCOME	50000
	Expenditure-Income	163,174.00
1900	Precept	163,174.00
	Financed from Reserves	0