

## Revised Committee Structure

### Current Format

The Town Council has four committees in support of its activities, all of which essentially meet on a 'as required basis' (noting that Finance typically meets after the quarter end):

- HR
- Properties
- Finance
- Planning

### Recommended Committee Format

Council is asked to consider the following format:

- HR
- Finance and Properties

The HR Committee should continue to meet.

Merging the Finance and Properties Committees into one would be a natural step because the premises and land of the Town Council form a major part of its assets, which are intrinsically linked to the finances of the Council.

The Planning Committee rarely meets with a scheme of delegation in place. The scheme of delegation functions as intended although going forward there seems to be little merit in having a Planning Committee. If a planning application merits wider scrutiny, then it could be included on a Full Council agenda.