

Action Log

Appendix B

Action Point	Owner	Notes	Status
Full Council 8th February			
<i>Lease negotiations to begin OPS</i>	<i>Community Manager</i>		Still ongoing
Full Council 8th March			
Full Council – 12 April 2023			
Updated Directory	<i>Community Manager</i>		Still ongoing, however Town Clerk has adopted different format
Full Council – 17th May 2023			
Amendments to HR and Finance Committee	<i>Clerk</i>		In progress- Paperwork to be amended
Full Council – 14th June 2023			
Town Band sponsorship	<i>Community Manager/Clerk</i>		Actioned – awaiting reply from the Town Band
Full Council – 12th July 2023			
Grant notification of interest	<i>Clerk</i>		Actioned and awaiting response