



## Appendix Dii

Guildhall  
Marshall's Yard  
Gainsborough  
Lincolnshire DN21 2NA  
Telephone 01427 676676  
Web [www.west-lindsey.gov.uk](http://www.west-lindsey.gov.uk)

Clerk to Market Rasen Town Council  
Market Rasen Town Council Area Office  
Caistor Road  
Market Rasen  
Lincs  
LN8 3HT

Your contact for this matter is:

Joanne Sizer  
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01427 676640

1 February 2024

Dear Sir/Madam

**APPLICATION REFERENCE NO: 147841**

**PROPOSAL: Planning application for change of use of additional living space to cafe/coffee shop.**

**LOCATION: Nash Dom Legsby Road Market Rasen Lincolnshire LN8 3DZ**

**APPLICATION TYPE: Full Planning Application**

**APPLICATION CATEGORY: Change of Use**

I refer to the above application, the planning application forms, plans and other documents may be viewed on the Council's website at [www.west-lindsey.gov.uk/planning](http://www.west-lindsey.gov.uk/planning).

Please make your observations by filling in the attached pro-forma and returning it to me **within 28 days of the date of this letter**. I would advise you to keep a copy for your records. Any observations made will be taken into account by the District Council when a decision on the application is made. If the application goes before the Council's Planning Committee for determination, your Council will have the opportunity to speak at the meeting. I will write to inform you if the application is to be determined at committee.

If you do not reply within 28 days of the date of this letter I will assume that your Council has no observations to make.

I would point out that, under the Local Government (Access to Information) Act 1985, any written observations received that are reported to the Planning Committee will become "background papers" to the report, and as such will be made available for public inspection in accordance with the Act.

Yours faithfully