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Clerk to Market Rasen Town Council
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Your contact for this matter is:

Richard Green
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01427 676654

14 February 2024

Dear Sir/Madam

APPLICATION REFERENCE NO: 147897

PROPOSAL: Planning application to replace windows and associated works.

LOCATION: Flat 1b 1 Union Street Market Rasen Lincolnshire LN8 3AA

APPLICATION TYPE: Full Planning Application

APPLICATION CATEGORY: Minor - all others

I refer to the above application, the planning application forms, plans and other documents may be viewed on the Council's website at www.west-lindsey.gov.uk/planning.

Please make your observations by filling in the attached pro-forma and returning it to me **within 28 days of the date of this letter**. I would advise you to keep a copy for your records. Any observations made will be taken into account by the District Council when a decision on the application is made. If the application goes before the Council's Planning Committee for determination, your Council will have the opportunity to speak at the meeting. I will write to inform you if the application is to be determined at committee.

If you do not reply within 28 days of the date of this letter I will assume that your Council has no observations to make.

I would point out that, under the Local Government (Access to Information) Act 1985, any written observations received that are reported to the Planning Committee will become "background papers" to the report, and as such will be made available for public inspection in accordance with the Act.

Yours faithfully