

# Clerk's Report

## Council Office

The office remains temporarily closed, unless an appointment has been made. This is due to staff shortages and it is expected to continue for at least the next couple of months whilst the Council operates under a minimal staffing pattern. It is not ideal but please be assured that residents can contact the office by either email or phone. This may result in residents raising matters direct with Councillors when ordinarily they would call at the office.

## Financial Software

The migration to Scribe software is complete so this evening Council has three months of banking reconciliation to review and approve. The quarter 1 budget to actual figures have been produced for checking and consideration. Thank-you to the assistant clerk for her work during this period.

## Word Fest

A successful event despite the weather which was supported by residents and drew in people from the hinterland. Thank-you to the Towns Manager at West Lindsey District Council for her work in making this event successful. For all involved it was more effort than initially imagined because of the lack of available resources at the Town Council and it relied on several Councillors who were able to lend a hand.

## Councillor Co-option Vacancies

There remain two co-option vacancies available. Re-promotion of the vacancies will begin but if Councillors would give thought to identifying those who you believe may be interested and who have the skills to help move the Council forward. Whilst there are qualifying and disqualifying criteria for being a Councillor, please remember, that the qualifying criterium isn't limited to being a resident of Market Rasen. Those with business or land interests or those whose main work location is Market Rasen may qualify, as well as those who live within 3 miles of Market Rasen's boundary.

## Councillor Training

A reminder to Councillors that the Council has a training budget. To date little training has been taken up. The Council actively supports training and is keen to make your time on Council enjoyable. So, if there are skills that need to be refreshed or new skills to be attained, please contact the office. Sector specific training reflects that Councillors fit in their Council responsibilities around their busy lives so is available at various times during the day and the increase in online training is helpful. If a Councillor struggles with access to a computer/broadband access then arrangements can be made at the Council offices to facilitate online training.

The locum clerk is also available to host Councillor induction training either as a one-to-one or as part of a group.

## Festival Hall

Initial work to identify the source of the ingress of water into the Festival Hall and the extent of the damage will be undertaken using the Clerk's delegated powers.