



Market Place Working Party

Terms of Reference

Level of Authority	Advisory
Type of Working Party	Informal, task and finish basis
Meeting Basis	Ad-hoc
Public Notice of Meeting	No
Minutes	Yes
Responsible to	Finance and Premises Committee
Working Party	3 councillors + 2 members of the public
Ex-officio members	No
Councillor Substitutions Allowed	Yes
Quorum	3 Either 2 councillors + 1 member of the public or 3 councillors
Budgetary Authority	None
Councillor Members for civic year 2024/25:	TBC
Election of Chairman	At the first committee meeting

Working Party's Purpose:

To consider the Market Place's purpose for the civic year ending 31 March 2026 whether as a dedicated civic amenity space, an ad-hoc events space or to continue as predominantly an unofficial free car park. Proposed plans will need to be mindful of the Market Place's categorisation and whether licences are required.

As part of the considerations there should be a period of community consultation which will include liaison with local businesses especially those that surround the Market Place and to respect any rights of access.

To plan an events program for the civic year ending 31 March 2026 including a budget proposal for consideration by the Finance and Premises committee by 30 November 2025 as part of the budget and precept setting process.

Date adopted by Council:

Minute Reference: